

MISSION SOCCER CLUB

District Girl's Representative

Job Description and Expectations

Purpose: To be a liaison between the Mission Soccer Club and the Alouette District Board.

Major responsibilities:

- Attends the Alouette District meetings and reports back to the Mission Soccer Club on issues that affect the girls of the Mission Soccer Club and the girls of other clubs that make up the Alouette District
- Advises the MSC Executive Board regarding Alouette District issues; leads discussion, seeks input and requests a vote from the Executive board as required.
- Presents the MSC vote after direct consultation with the board.
- To take on an assigned role at the Alouette district level that will be a District responsibility vs. a Club responsibility.
- Oversees girls' program planning and evaluation.
- Assist with discipline committees and hearings.
- Promotion of MSC's best interests at the District level.

Length of term: Two years

Meetings and time commitment:

- The board of directors meets monthly except December on the fourth Monday of the month, 7:00 p.m. Meeting typically last 90-120 minutes.
- The Alouette District meets once a week at the Maple Ridge Library and meetings typically last for 1-1/2 to 2 hours
- Depending on the assigned role for the Alouette District level you may have to attend a meeting once a month that will typically last 1-1/2 to 2 hours and/or phone and computer time as well.

Expectations:

- Participate on a standing committee of the board, and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by MSC mission, objectives, and programs.
- Help communicate and positively promote the MSC mission statement, objectives and programs to the community.
- Develops a working understanding of the policies and procedures of MSC